

# QUICK REFERENCE FOR QUOTING LAMINATION

In order to quote accurately Grovetree needs a few basic specifications. Here is a list for quick reference that will help ensure quotes are accurate and complete.

**Job Name:** Providing a job name when requesting a quotation allows for easier referencing particularly within *your* organization.

**Quantity of Sheets:** It is important that you indicate to us the quantity of sheets you need us to net and not the quantity of sheets you will be printing. Just be sure to include any sample requirements plus overs required for set-up and spoilage during all **further** finishing processes. Grovetree requires 4 – 5% overs (down to a minimum of 50 sheets) for set-up and spoilage but we only bill based on the requested quantity. Including unnecessary overs in your laminated quantity will unnecessarily inflate your job costs.

**Accurate Sheet Size:** Giving Grovetree the exact sheet size is important because a slight change in sheet size could mean we have to use a larger web width meaning a cost increase.

**Accurate image area:** Providing us with the accurate image area to the outside crops is important in that it enables us to calculate the most efficient way to run a job. This allows us to price more competitively and in turn allows you to be more competitive.

**For all thin film and 1 - sided** applications we require a ½” margin on all four edges of the sheet.

**Paper Stock:** We need to know the stock the job will be printed on to ensure that it is appropriate for our process and if needed to allow us to make recommendations on a more appropriate stock *before* the job gets to the production stage and it is too late.

## Sheet sizes:

**Thin Film and 1 – sided: OPP, Nylon, AGX, “Grovetree Green” film and thin polyester** – 9” x 12” – 30” x 40” 1 or 2 sides.

**Heat Seal: 1.7 – 10mil polyester** – 2” x 3½” – 55” x 78” available in matte or gloss – 2 sides.

There are many specialty films available on request.